

December 1, 2023

RE: Process for Obtaining a Rental License

VC 149.2; VC 149.18(a); VC 149.18(b); VC 149.18(d); VC 149.18(e);
VC 149.9

To Whom It May Concern:

You are receiving this letter because you have been identified as someone who may be renting or advertising to rent your home as a rental for less than thirty (30) days.

To register your rental and receive your license, please visit:

<https://secure.hostcompliance.com/ventnor-nj/permit-registration>


After you have received your rental license certified by email, it should be prominently displayed in an easily viewable and accessible location inside the rental unit.


No person shall engage in, carry on any business, or lease any property for a period of one to less than thirty (30) days, as described below, in Ventnor City or aid or assist, as employee clerk or otherwise, in carrying on such business, or extending such rental or in using any vehicle, stand, store, property or other place or thing nor sell or offer for sale any goods or thing for which a license is required by the terms of this chapter, unless a license as herein provided for shall have first been obtained therefore.

Residential properties containing one (1) bedroom and studio apartments must obtain and display an annual Mercantile License, the fee for which shall be \$500. One (1) bedroom or studio apartments may be rented for one (1) or more days, but less than thirty (30) days.



(2)


 Residential properties containing two (2) bedrooms must obtain and display an annual Mercantile License for which the fee shall be \$750. Two-bedroom residential properties may be rented for a period not less than two (2) days, but less than thirty (30) days.

 Residential properties containing three (3) or more bedrooms must obtain and display an annual Mercantile License, the fee for which shall be \$1000. Three-bedroom residential properties may be rented for a period not less than three (3) days but less than thirty (30) days.

The occupancy limit and Mercantile License shall be prominently displayed and posted conspicuously inside near the main entrance of the rental property.

If the owner of the short-rental is not a local resident and is unable to allow access for inspection or otherwise, the owner must fill out an Agent Authorization form to have a local agent who resides in Atlantic County available to do so. The agent may be any resident adult, 21 years of age or older, who is authorized to act on behalf of the owner and need not be a Real Estate Agent. The name and contact information of the local agent shall be provided to the Construction Code Office.

All Short-Rentals must be inspected within thirty (30) days of the application for the Mercantile License which must be delivered to the Construction Code Office.

 A Short-Term Rental owner, or agent, shall only rent to persons/tenants who have attained the age of 21 years. All licenses issued in accordance herewith shall be effective on the date issued, and said licenses shall expire on the 30th day of June following. No license fee shall be reduced or prorated, whether issued for a full or partial year.

Sincerely,

The City of Ventnor City

Updated 12/1/23 pl

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